



Mission statement of McKinleyville Community Services District:
"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD**

WEDNESDAY, November 4, 2020 AT 6:30/7:00pm

TELECONFERENCE Via ZOOM & TELEPHONE**

**Use ZOOM MEETING ID: 890 2034 8505 (<https://us02web.zoom.us/j/89020348505>) or DIAL
IN TOLL FREE: 1-888-788-0099**

** Please Note: The meeting will begin promptly at 6:30 p.m. for the Closed Session Meeting. The meeting will be locked as the Board adjourns to Closed session and will not become open again until 7:00 p.m. Those attempting to log in early while the meeting is still locked will receive an "invalid login" error until the webinar begins again and the meeting is unlocked.

To participate, please teleconference using the toll free number listed above, or join through the internet at the Zoom App with weblink and ID number listed above, or the public may submit written comments to the Board Secretary at: comments@mckinleyvillecsd.com up until 4:30 p.m. on Tuesday, November 3, 2020.

All Public Comment received before the above deadline will be provided to the Board at 9 a.m. on Wednesday, November 4, 2020 in a supplemental packet information that will also be posted on the website for public viewing.

To participate during the meeting itself, the public will be admitted as attendees. Each member of the public will need to raise their hands to be recognized to speak.

CLOSED SESSION AGENDA

6:30 p.m.

A. CALL TO ORDER

A.1 Roll Call

A.2 PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

A.3 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

- a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code 54956.8)
Agency Negotiators: Pat Kaspari, General Manager, Russell Gans, Legal Counsel
Parties with Whom Negotiating: April & Justin Sousa
Property: Home located at 1300 Anderson Road, located on District property at Pialorsi Ranch, McKinleyville, Humboldt County, CA
Under Negotiation: Rental lease/price and terms of payment

REGULAR MEETING AGENDA

7:00 p.m.

A. CALL TO ORDER

A.1 Report out of Closed Session

A.2 Roll Call

A.3 Pledge of Allegiance

A.4 Additions to the Agenda

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

A.5 Approval of the Agenda

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

NO PUBLIC HEARING SCHEDULED

C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

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D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

- D.1 Consider Approval of the Minutes of the Board of Directors Regular Meeting on October 7, 2020
Attachment 1 – Draft Minutes from October 7, 2020
- D.2 Consider Approval of September 2020 Treasurer’s Report
- D.3 Compliance with State Double Check Valve (DCV) Law
- D.4 Approve Conveyance of Sewer and Water Facilities Related to Valadao and Schirmann Lime Avenue Subdivision
Attachment 1 – Agreement for Conveyance and Acceptance of Valadao and Schirmann Lime Avenue Subdivision
- D.5 Consider Approval to Declare 2001 Ford F-250 Truck Surplus
- D.6 Consider Approval of the Amendment to Existing Right of Entry and Design Agreement between Humboldt Skatepark Collective and McKinleyville Community Services District Extending the Agreement for an Additional 12 Months
Attachment 1 – Amendment to the 2017 Right of Entry and Design Agreement between HSC and MCSD
- D.7 Consider Approval of McKinleyville Community Services District Personal Wireless Services Facilities (Cellular Towers) Policy
Attachment 1 – Personal Wireless Services Facilities Policy
- D.8 Review 2019 Annual Water Loss Audit Report
Attachment 1 - 2019 Annual Water Loss Audit Reporting Worksheet

E. CONTINUED AND NEW BUSINESS

- E.1 Consider Approval of Submittal of North Coast Resource Partnership Grant Application for Community Forest Technical Assistance submitted October 15, 2020
Attachment 1 – NCRP Grant Application Submitted Oct. 15, 2020
- E.2 Consider Approval of Submittal of Cal OES Power Resiliency Allocation to Special District Program Grant Application
Attachment 1 – Request for Proposal Community Resiliency Allocation
- E.3 Consider Approval of Submittal of Hazard Mitigation Grant Notice of Interest Applications for 1) Mad River Waterline Crossing; 2) Forest and Forest Fire Management Plans and Implementation for the Community Forest, Hewitt Preserve & Hiller Park Areas; 3) McCluski Redwood Tank Replacement; and 4) Fire Hydrant Improvements Projects
Attachment 1 – Grant Program Summary Table
- E.4 Consider Debt Management and Capital Financing Policy Manual Updates to Include Language Outlining the Procedures for the District to Accept or Approve Grants for Review and Approval and Board Information Requirements

Attachment 1 – Revised Debt Management and Capital Financing Policy Manual

- E.5 Consider Adoption Resolution No. 2020-23 for Review and Applicable Amendments of MCSD Policies and Procedures Related to Governance, Ethics and Board Conduct
Attachment 1 – Resolution No. 2020-23
Attachment 2 – Revised Board of Directors Policy Manual (Redlined)
- E.6 Initiate Process for General Manager’s 6-Month Performance Evaluation
Attachment 1 – General Manager Employment Agreement, Page 6-7, Paragraph 8: Performance Evaluation
Attachment 2 – Board of Director’s Evaluation Form
- E.7 Consider Approval of Resolution No. 2020-24 Changing the Name of the Recreation Advisory Committee in the MCSD Rules and Regulations to “Park and Recreation Committee” (PARC)
Attachment 1 – Resolutions 2020-24
- E.8 Consider Approval of Additions of General Public Members to the Community Forest Committee
Attachment 1 – Notes from the Community Forest Ad Hoc Committee meeting with Staff on October 14, 2020
- E.9 Consider Providing Direction to Staff and/or Audit Committee to Research and Develop Recommendations to Address Potential CalPERS Unfunded Liability
Attachment 1 – “Marching Orders from the Next Investment Chief of CalPERS: More Private Equity”, Mary Williams Walsh, October 19, 2020 New York Times
Attachment 2 – Memo from Director John Corbett entitled PERS PENSION

F. REPORTS

No specific action is required on these items, but the Board may discuss any particular item as required.

F.1 ACTIVE COMMITTEE REPORTS

- a. Recreation Advisory Committee (Couch/Mayo)
- b. Area Fund (John Kulstad/Barsanti)
- c. Redwood Region Economic Development Commission (Mayo/Burke)
- d. McKinleyville Senior Center Board Liaison (Barsanti/Burke)
- e. Audit (Corbett/Barsanti)
- f. Employee Negotiations (Couch/Corbett)
- g. McKinleyville Municipal Advisory Committee (Burke/Mayo)
- h. Humboldt Local Agency Formation Commission (Couch)
- i. Environmental Matters Committee (Couch/Corbett)
- j. AdHoc Community Forest Committee (Corbett/Mayo)
- k. AdHoc Latent Powers Committee (Corbett/Couch)

F.2 LEGISLATIVE AND REGULATORY REPORTS

F.3 STAFF REPORTS

- a. Support Services Department (Colleen M.R. Trask)
 - b. Operations Department (James Henry)
 - c. Parks & Recreation Department (Lesley Frisbee)
 - d. General Manager (Pat Kaspari)
- Attachment 1 – WWMF Monthly Self-Monitoring Report

F.4 PRESIDENT'S REPORT

F.5 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEMS REQUESTS

G. ADJOURNMENT

Posted 5:00 pm on October 30, 2020

Pursuant to California Government Code Section 54957.5, this agenda and complete Board packet are available for public inspection on the web at McKinleyvillecsd.com/minutes or upon request at the MCSD office, 1656 Sutter Road, McKinleyville. A complete packet is also available for viewing at the McKinleyville Library at 1606 Pickett Road, McKinleyville. If you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707)839-3251 to be added to the mailing list.

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.